

HIMURJA
(H.P. GOVT. ENERGY DEVELOPMENT AGENCY)
SHIMLA- 171 009.

No. HIMURJA(F-7)2/World Bank/Apprentices/2021-22-1596 Date: 24-05-2025

To

The Advt. Manager,
Dainik Bhaskar,
Shimla-171001.


Subject: Publication of e-tender.

Sir

Please find herewith the enclosed copy of the notification for apprenticeship training (Female Candidate Only) which is to be published in the daily newspapers: The Dainik Bhaskar (All Editions). The advertisement should be of a minimum size of 56 sq. cm. and published as per DAVP rates on 25.05.2025.

Kindly ensure that the bill, along with the tear sheet, is sent to this office for processing the payment.

Yours faithfully,


24.05.2025.

PD-Cum-Dy. CEO,
HIMURJA, Kasumpti,
Shimla-171009

HIMURJA
(H.P Govt Energy Development Agency)
Shimla-171009

HIMURJA(F-7)2/World Bank/ Apprentices/2021-22 -1585

Date: 24.5.2025


NOTIFICATION FOR APPRENTICESHIP TRAINING (FEMALE CANDIDATES ONLY)

As an initiative under the "Himachal Pradesh Power Sector Development Program" aided by the World Bank, HIMURJA, invites applications from ELIGIBLE FEMALE CANDIDATES for undergoing one year apprenticeship training (without any extension whatsoever) in the following discipline/Trade:

Apprentices			
Sr. No.	Discipline/Trade	No. of Seats	Qualification
1.	Environmental & Social Expert	01	B.Tech/M.Sc in Environment from an Institute/University recognized by UGC
2.	JOA(Accounts)	01	B.Com/M.Com from UGC-recognized Institute/University + knowledge of Excel, Tally, cashbook, ledger
3.	JOA(IT)	01	10+2 from UGC-recognized Institute/University + Diploma in Computer Application (Word, Excel, PPT, etc.)
	Toral	03	

Note: The apprenticeship duration is only for one year and monthly stipend shall be paid Rs.9000/- per month as per Apprenticeship Act. The detailed terms & conditions and application form can be downloaded from website of HIMURJA., i.e., himurja-hp@nic.in. For any further clarification or detail please contact Er. Vineet Sood, Project Manager, HIMURJA, (Cell No. – 94184-56377). In case if seats in any trade/ discipline /category are not filled /remain vacant due to non availability of eligible candidates, the same will be diverted to other trade/discipline /category.

The application should reach the office HIMURJA , Urja Bhawan, Kasumpti, Shimla-171009 latest by 31st May, 2025 between 10:00AM to 4:00 PM.


Project Manager(Solar),
HIMURJA, Shimla-09

HIMURJA
(H.P Govt Energy Development Agency)

Shimla-171009

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Project Manager(Solar),
HIMURJA, Shimla-09

DETAILED TERMS & CONDITIONS

1. No application shall be entertained after the closing date.
2. Age Limit: The minimum age limit is 21 years and the maximum will be 30 years as on 01.01.2025 (Relaxation of 05 years for SC/ST/OBC(Non- creamy layer)/PWDs)
3. Stipend: Rs. 9000/- per month(Fixed).
4. Training duration: One Year.
5. The Apprentice will be hired in the O/o Chief Executive Officer, Kasumpti Shimla-171009
6. Only Female candidates are eligible to apply. Preference to extent of 80% of vacancy shall be given to Bonafide residents of State.
7. Candidates should be eligible with respect to age criteria and educational qualification as on 01.01.2025. Result awaited candidates need not apply.
8. Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma /Degree examination, its equivalent aggregate percentage of marks must be indicated in the Application Form as per the norms adopted by University / Institute.
9. Candidates have to apply for ANY ONE TRADE / DISCIPLINE ONLY. Candidates applying for more than One Trade/ discipline will not be considered and their applications will be summarily rejected.
10. No extension of apprenticeship will be given after the completion of one year apprenticeship training by HIMURJA .
11. HIMURJA shall have no obligation to offer regular employment to apprentices during and /or after the completion of apprenticeship period.
12. The candidates who have already undergone training or job experience of one year or more after completion of their educational qualification shall be ineligible.
13. Selection Criteria: There will be no interviews. The eligible candidates will be shortlisted on the basis of merit list formed on the basis of marks secured in Matriculation examination (10th), 12th/Diploma and essential qualification of the trade.
14. The candidates will be shortlisted on the following criteria:-
 - Weightage of Marks obtained in Matriculation: 20%
 - Weightage of Marks obtained in 10+2 or Diploma (In case of both, whichever is higher): 20%
 - Essential Qualification: 60%Total Marks: 100
15. The list of shortlisted candidates will be displayed in the official website of HIMURJA i.e. <https://himurja.hp.gov.in/> No separate intimation shall be made in this regard.
16. The candidates shortlisted on the basis of the information provided in the Application Form shall have to produce all original testimonials/certificates at the time of verification/ documentation. In case any information/claim made by the applicant in her application is found to be false, the candidature of such applicant shall be cancelled and she shall be liable for prosecution. Also the candidate will have to produce a certificate of medical fitness before joining.
17. The candidate must ascertain the correctness of all information before filling the Application Form and its final submission.
18. The shortlisted candidates shall be called for document verification in ratio of 1:3 against each seat.

19. The decision of HIMURJA authorities will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection and cancellation of the process, filling up of the seats is solely at the discretion of the management based on suitability of candidates selection process either in part or full etc. No correspondence will be entertained in this regard. And no claim will arise for engagement, if some of these seats are not filled due to unsuitability / insufficient number of candidates.
20. The candidate must have an active email ID and Mobile Number which must be valid for at least next one year. All future communication including corrigendum/ Addendum with regard to this advertisement with candidate will take place only through official website of HIMURJA i.e. <https://himurja.hp.gov.in>.
21. Application form:- Application form can be downloaded from the official website of HIMURJA i.e. <https://himurja.hp.gov.in>. No application on any other format will be accepted.
22. HIMURJA will not provide any accommodation or transportation etc. for shortlisted candidates.
23. Other Terms & Conditions:-
 1. The candidate must apply on prescribed format.
 2. The applicant shall write her name as per the matriculation certificate in the relevant column of the application.
 3. Incomplete application form shall be rejected straightaway without assigning any reason.
 4. The candidate must ensure their eligibility in respect of category, age & essential qualification(s) etc. as mentioned in the advertisement to avoid rejection at any later stage.
 5. The HIMURJA reserves the right to withdraw the advertisement/ notice at any point of time.
24. The advertisement is also available on the website of HIMURJA i.e., <https://himurja.hp.gov.in>.

HOW TO APPLY:

The eligible candidates can submit their application on following e-mail address on or before closing date of the application submission, i.e., till 4:00 P.M. 31st May, 2025. The hard copy of the application & documents shall be posted on the following address.

1. Email address: <https://himurja.hp.gov.in>
2. Address: O/o Chief Executive Officer, HIMURJA Office Kasumpti, Shimla-171009.


Project Manager (Solar)
HIMURJA, Shimla-09,



(H.P Govt Energy Development Agency)
Kasumpti Shimla-171009

Telephone 0177- 2621783. Email: himurja-hp@nic.in. website: <https://himurja.hp.gov.in/>

APPLICATION FORM FOR ENGAGEMENT OF APPRENTICES

1. Trade applied for

2. Name of Applicant

3. Father's Name

4. Mother's Name

5. Date of Birth

(As per Matriculation Certificate)

6. Age as on 01.01.2025

7. E- Mail Mobile. No.....

8. Whether age relaxation required (Yes/No)

If Yes, then put tick Mark ☒ in the box for the category to which the candidate belongs (please attach the documentary proof in support of the category)

- a) SC ☐
b) ST ☐
c) OBC ☐
d) PwD ☐
e) PAF ☐

9. Bonafide Himachali (Yes / No)

10. Educational Qualification

Examination	Roll No.	Year of Passing	Board/ University	Total Marks	Marks Obtained	Percentage (%)
Matriculation						
10+2						
Graduation with name of Exam						

Affix latest self-attested stamp size photograph with white back ground

Post-Graduation with name of Exam							
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11. Correspondence Address

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Pin Code

12. Permanent Address

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Pin Code

DECLARATION BY THE CANDIDATE

I hereby declare that the particulars furnished in this application form are true, complete and correct to the best of my knowledge and belief. I undertake that in the event of information furnished in this application form is found false or incorrect at any stage, my candidature shall be liable to be rejected. I also solemnly declare that I do not suffer from any of the disqualification shown in the detailed advertisement and I am eligible in all respects according to eligible criteria mentioned in the said advertisement. I have valid documents in support of the information furnished by me in the application form.

Date
 Place

(Signature of the Applicant)

NOTE

Before forwarding this form for Apprenticeship kindly ensure the following:

- All the columns are duly filled and signatures and photograph are affixed at designated place.
- Upload copy of pass certificate of P.G. Degree/Degree/Diploma/ 10th or +2 examination whichever applicable.